CHULMLEIGH PARISH COUNCIL

Minutes of Chulmleigh Parish Council Meeting held on Wednesday, 7 July 2021 in the Town Hall at 7pm.

The necessary Covid-19 Risk Assessment had been carried out by the Parish Council and Town Hall Committee.

Chaired by: Councillor S Phillips	**Clerked by: Sue Squire**
Present: Councillors **Mrs S Croft until Minute No. 32.2** **P French** **P Gravell** **Mrs H Johnson** **E Phillips** **S Phillips** **Mrs K Pincombe** **N Withers** **County Councillor P Henderson** **Paula Martin (Social Prescriber in Wallingbrook Primary Care Network)** **Dr W Sherlock at the end of Minute No. 36.1** **Members of the public – Mr M Johnson and Mr T Pullen (for track and trace purposes)**	**Agenda: -** Men in Sheds Project Public Session including Chulmleigh Community College Report To approve apologies for absence Code of Conduct To approve the Minutes of the Parish Council Meeting held on 2 June 2021 and the Planning Committee Meeting held on 10 June 2021 Reports Matters arising from the Minutes Planning matters Finance matters Terms of Reference Matters raised by the Chairman Matters raised by Councillors Date of next meeting

		Action:
31.	**Men in Sheds Project.** Paula Martin gave a presentation on this item. Dr Sherlock was still in Surgery and expected to attend later. The Men in Sheds Project was established in Australia as a way of helping people talk. Okehampton have an established Men in Sheds initiative that took 18 months to get established. It is a place for people to go and be heard, chat and make things. At present they are repairing sewing machines to be sent to Africa. There are 45 registered 'shedders' in Okehampton and there is now no need to advertise for people to join. Pre-pandemic they were meeting 3 times a week and at present twice a week, involving the attendance of 10 to 12 men over a timeframe of 9.30am to 4.30pm. It is known that men with talk when shoulder t shoulder but not face to face. They need to be doing something and have a project. Dr Sherlock feels it would be beneficial to have a similar group in Chulmleigh and as there is a 25,000 footfall at Chulmleigh Playing Fields, there are plans to have the facility at the Playing Fields. Would like to have similar in Chulmleigh. **Q: What about space for tools?** **A: As it is hoped to have the Men in Sheds in Chulmleigh at the Pavilion, there is potential space on the site to build a shed, starting in a portacabin.** **Q: Does it need a main person and what would their function be?** **A: The project would need a main person to deal with enquiries. People have already been identified who would be interested in doing this voluntary position. Equipment is available.** **Q: How would you fund it?** **A: Dr Sherlock is hoping to get funding through a Section 106 application for funding.** **Q: How much money is necessary to get the project up and running?** **A: The exact amount was not known and this would be advised.**	

	Q: Are there any other sources of funds? **A: It was known there were other opportunities but these had not yet been investigated.** Councillor S Phillips advised that the S106 Committee would be having a meeting shortly and invited Paula Martin to give an indication of the amount of funds required. County Councillor Henderson gave his contact details to help with sources of funding and also suggested contacting District Councillor Davies who may be able to help with a Community Councillor Grant from his allocation. Councillor Henderson also suggested contacting the South Molton Men in Sheds project. **Q: Will it be a registered charity, as this will affect funders?** **A: This is going to be ascertained.**	
32.	**Public Session including Chulmleigh Community College Report.** Mr Johnson was pleased to be present in a new and pleasant setting. He congratulated Councillor Mrs Croft on being nominated to receive The Company of St Boniface Award and had been chosen to become a Companion of St Boniface. The contribution towards the fence for the wellbeing and therapy pony at the Primary School was gratefully appreciated. During this difficult time there had been pressure on the whole community in keeping the school open and making it work. Mr Johnson was pleased to report that both the Primary and Secondary Schools are above national average and participation by children in lockdown is also above national average. The sense of community has been very impressive. There had also been huge pressures and there had been much concern about the 40% increase in safeguarding issues in some families. Overall, there has been a positive attitude among the children with willingness and relief at being able to return to school, which gives a real indication that the school has purpose. Everyone is looking forward to the easing of restrictions, which will be in the new academic year. There has been a lot of hard work, levels of participation enthusiastic and the importance of the school was recognised. There had been conversations with Councillor S Phillips regarding ambulance response times to emergencies at the School with waits of up to 4 hours. In one instance, staff took the injured child to hospital themselves. On another occasion, paramedics and the ambulance all arrived at the same time. Support from the Parish Council would be appreciated. The concern is the lack of the school nurse service for almost all schools in Northern Devon. This was expected to change in September to address the situation of safeguarding vulnerable children which will be part of the scheme, which had not been in place in the past. Mr Pullen followed up the concerns by giving three examples of recent situations where the ambulance either did not attend or took a long time to arrive and this caused worry for the safety of the pupils in a rural location with an ambulance service which is in crisis. A paramedic had talked the staff through what to do, due to other urgent cases and no ambulances available. The school is in discussion with the NHS about the situation and how to respond in future. Councillor S Phillips has been in conversation with Ms S Saxby, MP for the area regarding the situation and suggested that she is lobbied to highlight the problem in Parliament, especially as the first responder vehicle based in Chulmleigh cannot currently function due to lack of volunteers. County Councillor Henderson advised that he was a Member on the DCC NHS Scrutiny Committee and invited Mr Johnson to give him full details, and also that of the school nurse, so that it can be raised at the next Scrutiny Meeting to put pressure on in that way. He will copy in the MP on any communications. **Q: Is there is a statutory duty to have a nurse and if not, why not?** **A: It is in connection with recruitment. It is often felt that North Devon does not get the same service as other parts of Devon. For example, the school can use an app or arrange a phone call, but it is not returned for a month.** **The College has children with medical conditions and the issue is about access in an isolated area. It is**	

	a hugely important part of NHS work. There has been no school nurses in North Devon for 2 years except Holsworthy. **32.2 Letter from a resident wishing to organise a Litter Picking Group.** Councillor Withers advised that the Sustainable Chulmleigh Group have been doing impromptu litter picks when the street cleaner was furloughed. The Clerk to reply thanking them about the initiative and confirm that the Parish Council supports the idea. The Group are to be invited to keep the Parish Council informed of progress and any problems. The Keep Britain Tidy web link for ideas and resources to be supplied in the reply.	Clerk
33.	**To approve Apologies for Absence.** Councillors Mrs D Phillips and J Smith. District Councillor K Davies.	
34.	**Code of Conduct.** **34.1 To consider any Councillor Dispensation requests. None.** **34.2 Declarations of Interest not already declared in the Members' Register of Interests** **Councillor S Phillips declared a prejudicial interest in the fence around the Primary School, due to surplus fencing involving 11 railings and 14 stakes, which he offered to purchase at the pre-VAT price of £4.05 each. Minute No. 37.2 refers.**	
35.	**To approve the Minutes of the Parish Council Meeting held on 2 June 2021.** **Agreed as a correct record.** **Proposed by Councillor Gravell, seconded by Councillor E Phillips and unanimously agreed.** **The Minutes of the Planning Sub Committee Meeting held on 10 June 2021, previously circulated to Councillors, were also approved.** **Proposed by Councillor Gravell, seconded by Councillor French and unanimously agreed.**	
36.	**Reports.** **36.1 County Councillor P Henderson reported as follows:** ▪ Chulmleigh Traffic Plan. He has progressed this and is having a meeting with officers ▪ Pothole repairs to the A377 delayed until 2022. At a HATOC (Highways and Traffic Orders) meeting earlier in the day, this was not accepted ▪ Highways will repair and surface dress roads not used, but not the A roads. He was interested in what Mr Johnson of Chulmleigh Community College said about the North Devon area being the poor cousins, compared with other areas in Devon ▪ North Devon County Councillors need to find more money to invest in roads in North Devon and are ensuring that the emphasis is being raised at meetings ▪ He is a Member of the Safety Partnership Committee and the County Council representative with all the emergency services. Speaking to the Devon and Cornwall Police and Crime Commissioner, she wants to increase the number of officers on the beat and to reintroduce the community speedwatch scheme with an emphasis on community policing. ▪ He had met representatives from DART who were frustrated that they cannot run the first responder service ▪ He had also met with the Trustees of the Pavilion at Chulmleigh Playing Field to hear the plans and hopes to help with funding In the absence of District Councillor Davies, Councillor Henderson advised that a new Head of Planning had been appointed and he asked if the Parish Council had any problems with the Planning Department. Councillors advised him that the Parish Council's comments were ignored and in reply, Councillor Henderson advised that this was the fault of how the system works. Councillors talked about the poor repair of potholes and the length of time traffic lights are in place ahead of road repairs. **36.2 District Councillor K Davies.** Apologies given. **36.3 Councillor Mrs K Pincombe – Facebook.** Nothing report. **36.4 Councillor Mrs S Croft – Chulmleigh Community Volunteers in connection with the coronavirus epidemic.** As a result of her work with this, she had received the Companion of St Boniface award.	

	A total of 1,115 requests had been received, as follows: • 47.89% prescription requests (534) • 04.75% shopping requests (53) • 21.33% dog walking requests (249) • 1.97% Post Office (22) • 21.88% transport for vaccine jabs, hospital and surgery appointments including heart monitor deliveries to / from Cardio Department of NHS Barnstaple (244) • 2.18% others such as Food Bank deliveries and telephone support (13) 70% of the above are combined medical requests The Group has met all requests. Areas covered include Chulmleigh, Eggesford, Wembworthy, Winkleigh, Burrington, Kings Nympton and Chawleigh plus Exeter RD&E, Marsh Barton, North Devon, Okehampton and Taunton hospitals, also Crediton for Covid-19 vaccinations. The volunteer number dropped from 36 to 17 but as a result of new volunteers, the total has increased to 21. **36.5 Councillor Mrs Pincombe – Defibrillator check.** Details to be reported to South West Ambulance Service Trust by the Clerk. In order. **36.6 Gardening Work.** Councillor Smith will not present to advise the areas identified for July. The Clerk to make further enquiries and advise Councillors by email. **36.7 New Allotment Site – Councillor S Phillips.** Valuation has not yet been made. **36.8 Councillor N Withers proposed that the Parish Council declares a Climate Emergency.** A document had been circulated to Councillors to support the proposal and at the meeting, he expanded on the issue. He has fears for the next generation and wants people to meet the emissions targets, giving ways of how this could help the planet. Councillor Mrs Johnson felt the timing was right and would send a strong signal out to the community. She added that more than 300 other councils in the UK have already declared a climate emergency and it strengthens the position to mobilise the community. **Proposed by Councillor Withers that Chulmleigh Parish Council declares a Climate Emergency. Seconded by Councillor Mrs Pincombe and unanimously agreed.** **36.9 Chulmleigh Community Welcome – May/June Update.** Circulated to Councillors for information.	Clerk to report to SWAST Clerk
37.	**Matters Arising from the Minutes.** **37.1 No Ball Games sign at Red Lion Corner.** Councillors S Phillips had spoken to the landlord of the Red Lion Inn who had no objections to a sign. It was noted that a CCTV camera was installed in the area, but Councillors would not view the details. Councillor Mrs Croft had prepared the relevant sign and arrangements would be made for it to be fixed. **37.2 Fencing for Chulmleigh Primary School wellbeing and therapy pony.** Councillor S Phillips declared a Prejudicial Interest in this item. Councillor S Phillips advised that due to the dimensions of the fence being slightly amended, there are surplus materials which he offered to purchase at the same price charged by Mole Valley Farmers. **Proposed by Councillor E Phillips, seconded by Councillor French and unanimously agreed that this arrangement was acceptable.** **37.3 Broadband in Chulmleigh.** A revised poster had been received and circulated to Councillors for approval. Councillors agreed to support the details. **37.4 Update on S106 Projects – Davy Park and Red Lion Corner.** A S106 Committee Meeting is planned for 20 July. **37.5 Men in Sheds Project.** Dr Will Sherlock who had arrived earlier in the meeting but after Paula Martin had left, reiterated what she had said. The proposed portacabin to be used for the project would come under the auspices of the Chulmleigh Playing	SC / SP Letters of thanks to be sent to the contractors from the Parish Council and School Clerk to inform resident who is leading this

Fields Association and would not be a registered charity. Liability and governance would be covered.
Dr Sherlock would obtain costings and submit an Expression of Interest form to be considered at the S106 Committee Meeting.

38. **The following Planning Matters were considered: -**

38.1 Planning List. There were no Planning Applications to consider when the Agenda was published.

38.2 Planning Applications received after the publication of the Agenda.

Planning Application Ref:	Type	Applicant	Description
73157	Full	Mr L Delamar	Creation of agricultural access track at Longmeadow Farm, Chulmleigh Proposed by Councillor French to recommend approval with the caveat that the details of how the hedge bank and the gate is closed is connected, and should be agreed with the Planning Department before the work proceeds. Seconded by Councillor E Phillips and agreed, with one abstention.
73298	Full	Mr & Mrs Ford	Retrospective application in relation to the provision of a pair of simple pole barns at Huntacott Stud, Edgiford Cross, Chulmleigh Proposed by Councillor E Phillips to recommend approval. Seconded by Councillor French and unanimously agreed.

Clerk

38.3 It was noted that a Site Meeting was held on Thursday, 10 June 2021 at Stone Barton Farm. Minutes of the meeting have been circulated to Councilllors and the response sent to North Devon Council.

38.4 Planning Decisions. The following North Devon Council Decision Notice was noted:
APPROVAL for:

- **73363 –** Erect a roof over the existing slurry store in accordance with a grant approved by the Rural Payments Agency and the Catchment Sensitive Farming team in order to facilitate improvements to water quality in the Taw catchment – Newnham Barton, South Molton Road, Kings Nympton.

39. **The following Finance matters were considered:**

39.1 Sanction payments due & instruct cheque signatories. (details below).
Proposed by Councillor Withers, seconded by Councillor Gravell and unanimously agreed.

To ratify the approval of a cheque number 3562 issued on 3 June 2021 to Mole Valley Farmers in the sum of £580.00 for fencing relating to the wellbeing and therapy pony enclosure as previously discussed.
Proposed by Councillor Withers, seconded by Councillor Gravell and unanimously agreed.

Under the Business Continuity Plan, the Clerk contacted Councillors for permission that the cheque was issued between meetings and this was approved.

Unpaid cheque. It was noted that cheque number 3560 for £13,758.00 in the name of C F Kingston and Son was returned unpaid as the cheque signatories did not match the Mandate.
A replacement cheque, number 3563 was issued and sent for signature using a different signatory than the one who could not be identified, which has been cleared.

The Clerk has apologised on behalf of the Parish Council for any inconvenience caused and C F Kingston and Son understood the position and confirmed it was not a problem.

The Councillor whose signature could not be verified has visited the bank and completed a new Mandate for the current style of signature to be updated on the system.

Item No.	Cheque No.	Payee	Description	Amount
39.1.1	3564	HMRC	PAYE	£137.80
39.1.2	3565	Payroll and		£735.85

Clerk to request Mr Baker to spray the weeds on the paths in Davy Park

	39.1.3 39.1.4	3566 3567	Expenses		£432.64 £78.40	
	39.1.5	3568	Mr M Summers	Gardening Work	£120.00	
	39.1.6	3569	Mole Valley Farmers	Ironmongery for fencing in connection with Minute No. 37.2 Cllr S Phillips declared a Prejudicial Interest	£20.94	
	39.1.7	3570	Mr M J Baker	Ground maintenance 2021/22, 1st quarter	£554.45	
	39.1.8	3571	Chulmleigh Town Hall Committee	Hire of Hall for meetings on 27/5/21 and 2/6/21 at £12 each	£24.00	
	39.1.9	3572	North Devon Council	Trade Refuse Collections September 2020 to January 2021	£87.48	

40. **40.1 Terms of Reference.** The Clerk has updated the documents to show that they were reviewed and re-adopted on 2 June 2021.

41. **Items raised by the Chairman.**

41.1 Scheme of Delegation. This document had previously been circulated to Councillors to consider, but was not adopted when government legislation for remote meetings ended on 6 May 2021.

To consider adopting the Scheme to allow for unforeseen circumstances such as the issuing of a cheque between meetings.

Proposed by Councillor E Phillips, seconded by Councillor Withers and unanimously agreed.

41.2 Letter from Crosse Wyatt regarding Chulmleigh Primary School Old School Clock. The situation had been clarified and was noted that the Clock would remain at Chulmleigh Primary School.

41.2 Davy Park Barrier and Padlock. The Clerk to request Mr K Brady to attend to the necessary work. — Clerk

42. **Matters raised by Councillors.**

42.1 item requested by Councillor Mrs Johnson. Funds available to plant a hedge in your community. Email of 16/6/21 refers.

To consider an appropriate site and the possibility of supporting this venture.

Councillors Mrs Johnson and N Withers will identify a site and apply for a grant. They will also identify a site to plant a tree in connection with the Queen's Green Canopy to mark her Platinum Jubilee in 2022. — HJ & NW

43. **Date of next Meeting: Wednesday, 4 August 2021 in the Town Hall at 7pm.**

The Meeting ended at 8.38pm.

Summary of Decisions:

- **Minutes of the Parish Council Meeting held on 2 June 2021 and the Planning Sub Committee Meeting held on 10 June 2021**
- **Climate Emergency declared by Chulmleigh Parish Council**
- **Agreement for Councillor S Phillips to purchase surplus fencing purchase for the wellbeing and therapy pony enclosure at Chulmleigh Primary School**
- **Planning**
- **Issue of replacement cheque 3562**
- **Payments**
- **Scheme of Delegation**

These Minutes are agreed by those present as being a true record.

Signed: Chair of Chulmleigh Parish Council:	Date: